



The Springfield Anglican College

Work Health & Safety Policy

Document Approval and Version Control

Version:	1.0	Approved by:	Principal
Last amended:	February 2022	Date Approved:	February 2022
Contact Officer:	Risk and Compliance Manager	Next Review Due:	February 2025



1 Overarching policy

Board Policy – Workplace Health & Safety Management

2 Policy statement

The Springfield Anglican College (**College**) is committed to the work health and safety (**WHS**) of all staff, students, contractors and visitors to the College. The College regards its WHS responsibilities with the utmost importance and has appropriate procedures in place to comply with all relevant Acts and Regulations to ensure that work is performed in a manner which is safe and minimises risk to health.

3 Special note

This policy should be read together with the Protecting Children and Young People in Anglican Education Policy, Guidelines and Procedure which deal with matters of harm, sexual abuse or inappropriate behaviour and must be kept at the forefront when considering and implementing the contents of this policy. In the event that reasonable suspicions exist that harm, and/or sexual abuse has occurred or is likely to occur, the Protecting Children and Young People in Anglican Education Policy, Guidelines and Procedures must be followed.

4 Scope

This policy applies to all staff, students, contractors and visitors to the College.

5 Principles

- 5.1 All staff, students, contractors and visitors to the College have a shared responsibility to contribute to the health and safety of all persons.
- 5.2 The promotion and maintenance of health and safety issues and the dissemination of WHS related information rests with the College management.
- 5.3 College management, in consultation with employees have the responsibility for developing, implementing and continually reviewing the College's WHS procedures.
- 5.4 Student protection is always a paramount consideration in all workplace health and safety related decisions.

6 Our policy

- 6.1** It is the College's policy to establish and maintain a safe and healthy working environment for all staff, students, contractors and visitors.
- 6.2** The College manages its WHS responsibilities through the implementation of effective procedures for:
- (a) the protection of students;
 - (b) the development of safe methods of work;
 - (c) the achievement of a safe working environment;
 - (d) the promotion of good health within the work force;
 - (e) reducing the number and severity of injuries at the College; and
 - (f) complying with all relevant Acts, Regulations, Standards and Codes of Practice.

7 Policy administration

This policy will be reviewed 3 years from the date of the approval shown herein unless circumstances require that an earlier review be conducted.