



5 November 2021

Dear Parents

Thank you for your ongoing support of The Springfield Anglican College throughout 2021.

It has been a difficult year for many families and businesses in our community as they adapt to the ongoing pressures of the COVID-19 pandemic. Our primary focus in 2021 has been our students, staff and families and we have been successful in consolidating our academic and pastoral care programs to enhance the learning experiences for your children.

The Year 6 classroom refurbishment was completed on the Primary Campus. Planning is now underway for a new capital works project which will result in a new indoor sports facility that will also be used for whole College functions.

The College Council's priority is to achieve a high standard of educational offerings at the most competitive fee cost possible, whilst ensuring that our staff are resourced appropriately to deliver value in all areas of your children's curricular and co-curricular activities. Changes to the funding model for Independent Schools will also have a substantial impact on the College going forward and there will be a modest increase in fees for 2022 to ensure that our high standard of service and education continues.

Information on College fees, fee collection policies and procedures and details of levies and ancillary charges for 2022 are attached. These details are also available on the College website at www.tsac.qld.edu.au.

On behalf of The Springfield Anglican College Council, I wish you all a happy, safe and Holy Christmas and look forward to welcoming you back in 2022.

Yours faithfully

Tim Reid
Chairman



**Their
Future.**
Kindergarten
to Year 12

Fee Schedule

2022



Friday, 5 November 2021

Dear Parents and Guardians,

Fees for 2022 College Year

Please find below, information outlining the College's 2022 fees and associated payment options.

Important Dates for the year ahead

24 January 2022	Annual fees due by close of business (to receive the 2.5% discount). Discounts will not be applied when payment is received after this date.
24 January 2022	Term 1 fees due by close of business
19 April 2022	Term 2 fees due by close of business
12 July 2022	Term 3 fees due by close of business
4 October 2022	Term 4 fees due by close of business

Fees

The College's education programs and facilities are funded by College fees and are highly dependent upon accounts being paid on time. Accordingly, parent support in making payment of College fees a priority is appreciated.

Tuition fees will be billed to parent accounts once per term unless parents opt to pay upfront for the full year. Parents can opt to pay for the full year by emailing finance@tsac.qld.edu.au and requesting an account for the full year. Charges for miscellaneous costs such as consumables will be added as incurred. Lost or damaged library books are to be replaced at the replacement value of the book and the charge will be included on the parent fee account. These additional charges, if any, are payable by the applicable due date each term.

Statements will be issued for each term in January, April, July and September, and again in December if required. Statements will be published online in Parent Lounge. This can be accessed through the College website user portals page, which will provide a link to the Parent Lounge. An email will be sent to parents advising when statements have been published. For those who don't already have access to Parent Lounge, to register send an email to helpdesk@tsac.qld.edu.au. You will receive a reply with a username and password to access the portal within three business days.

Timing of payments and discount entitlements

The College offers the following options:

Kindergarten to Year 6 Springfield College Drive Springfield Q 4300 T +61 7 3818 5777 | F +61 7 3818 6688
Years 7 to 12 Springfield Greenbank Arterial Springfield Q 4300 T +61 7 3814 8100 | F +61 7 3814 8199
PO Box 4180 Springfield Q 4300 ABN 14 060 936 576 | E info@tsac.qld.edu.au | W tsac.qld.edu.au
FSAC Ltd t/a The Springfield Anglican College – CRICOS Registration Number 03658M



Full Year Payments:

The 2.5% discount for annual payment only applies if the payment for the full year's tuition is received by the College before the close of business on 24th January 2022, the first day of Term 1. No extension of this payment date can be made available.

Accounts will be billed for the full amount and the discount will be deducted from the account upon receipt of payment. The annual discount will be calculated after sibling discounts are applied. Prepayment of fees for more than one year is possible; please contact the College Finance Department for further details about discounts available.

Term in advance:

Fees are due and ***payable at the commencement of each term***. Payments should be made directly to the College via Parent Lounge, BPay, Cash or Credit Card. Please note a late payment charge of \$50.00 will be applied if payment is not received by the due date.

Monthly, fortnightly and weekly payments (payment plans):

If you'd prefer to not pay the invoice in full, you can easily pay your fees across weekly, fortnightly or monthly payments. Edstart powers our payment plans at no cost to you. Please visit edstart.com.au/tsac to set up your instalment plan.

Payment Methods

The College accepts the following payment methods to facilitate the prompt payment of fees:

Parent Lounge	PayWay payments can be made via credit card (Visa or Mastercard) over the internet through our secure TASS Parent Lounge portal. This can be accessed through the College website User Portals page, which will provide a link to the Parent Lounge. To make a payment, click on the Pay Account link option in the toolbar in Parent Lounge and then follow the prompts. For those who don't already have access to Parent Lounge, to register send an email to helpdesk@tsac.qld.edu.au . You will receive a reply with a username and password to access the portal in approximately 3 business days.
BPay	Payments may be made via the BPay system. All College parent accounts are BPay ready. Your biller code (120766) and reference number are located on your statement of account.
Cash	Cash may be paid by visiting reception at the Secondary campus between 8.00am and 4.00pm weekdays. It is requested that parents make such payments rather than students assuming responsibility for large sums of cash. A receipt will be provided.
Credit Card	The College accepts EFTPOS, VISA and Mastercard payments. American Express and Diners Card is not accepted. Credit Card payments can be made by visiting reception at either the Primary or



Secondary Campuses, or by phoning the finance department on (07) 3814 8136.

Edstart PayPlus	Edstart allows you to pay your College fees in weekly, fortnightly or monthly instalments. The College will absorb the transaction fee so that Edstart Pay+ is free for families to use. Please note, in providing information about Edstart, the College does not provide any recommendations, brokering or advice services. The College does not receive referral fees or commissions from Edstart.
Centrepay	Deductions is a free direct bill paying service available to parents who receive a Centrelink payment. Please contact the College Finance Department or Centrelink if you would like more details, or the Human Services website – humanservices.gov.au/Centrepay for more information.

Late Payment of Fees

It is imperative that tuition fees are paid by the due date to ensure the College can continue to maintain high quality education standards for students. If the account remains unpaid, the following may occur:

- Your child's enrolment may be cancelled at the discretion of the Principal, re-enrolment of the student may be withheld, or the student may be suspended until all fees are paid. No reduction in fees will be given for such a period of suspension.
- Action to recover the outstanding amount may follow, and you will be responsible for all additional legal and collection charges incurred to settle the account.

It is College Policy to charge a monthly Administration Charge of \$50.00 on those accounts that are in arrears, to cover our administration and collection costs.

The College does acknowledge that situations arise that cause financial hardship. Parents are urged to ensure accounts are paid on time but, where necessary, advice and reason for delay in payment should be communicated to the College Finance Department by telephoning 3814 8136, or emailing finance@tsac.qld.edu.au

Please note that parents/guardians will not be permitted to enrol their children in extra-curricular College activities which involve a significant cost, unless the agreed College fees have been paid. Any scholarships awarded may be forfeited and will become immediately due and payable where fees are not paid in full by the due date.

Withdrawal of a Student prior to the end of Year 12

As the College makes plans for resources for students and teachers, it is essential if a student is to leave the College, for parents to provide written notice to the College Registrar.

- No later than the first day of the term at the end of which the student intends to leave, or



- No later than the first day of the immediately preceding term, if the student intends to leave during a term.

Parents who do not provide sufficient notice of exit will be liable to pay or forfeit (as the case may be), to the College one term's fees and charges in lieu of notice.

Confidentiality

The College agrees to the Australian Privacy Principles as set out in the Privacy Act (Cth) 1988 (as amended 2012). Further details are available in the College's Privacy Procedure located on the College's website. www.tsac.qld.edu.au

Family Discounts

Acknowledging the cost burden for parents of more than one student at the College, we continue to offer sibling discounts. Please note however the eldest child concurrently attending will always be levied 100% of the standard fee, unless in receipt of a scholarship (and sibling discounts will not apply where one child is in receipt of a scholarship).

Kindergarten Fees

Kindergarten fees do not attract QKFS (The Queensland Kindergarten Funding Scheme) for families on either the Early Start 5 Day fortnight or the fulltime program. Only the 5-day fortnight Kindergarten program is subsidised by the government. This subsidy is paid to the College and is reflected in the lower 5-day fortnight program fees. Child Care Subsidies will be claimable by parents with children enrolled in Before and After College Care but not claimable on Kindergarten Tuition Fees.

Please do not hesitate to contact the Finance Team should you have any queries or require any assistance with your 2022 fees.

Yours sincerely,

Mrs Jackie McComb
Business Manager



2022 Domestic Fee Schedule

ENROLMENT AND APPLICATION FEES

Enrolment Application Fee	\$100.00 per student
Enrolment Confirmation Fee	\$300.00 per student
Family Enrolment Fee	\$300.00 per family

DUE DATES FOR PAYMENT OF FEES

TERM 1	24 January 2022	A 2.5% discount applies upon payment of full year's tuition fees on or prior to this date
TERM 2	19 April 2022	
TERM 3	12 July 2022	
TERM 4	4 October 2022	

KINDERGARTEN

	Per Term	Per Year
5-day fortnight (part-time)	\$1,204.00	\$4,816.00
10-day fortnight (full-time)	\$3,277.00	\$13,108.00
Capital Levy	\$100.00	\$400.00

Please contact the College for Fees for Early Start Children.

PREP

	Per Term	Per Year
Tuition Fee	\$1,793.75	\$7,175.00
Capital Levy	\$100.00	\$400.00
ICT Levy	\$46.25	\$185.00

YEAR 1

	Per Term	Per Year
Tuition Fee	\$1,793.75	\$7,175.00
Capital Levy	\$100.00	\$400.00
ICT Levy	\$46.25	\$185.00

YEAR 2

	Per Term	Per Year
Tuition Fee	\$1,793.75	\$7,175.00
Capital Levy	\$100.00	\$400.00
ICT Levy	\$46.25	\$185.00
Instrumental Music Hire Levy (if applicable)	\$53.50	\$214.00



YEAR 3

	Per Term	Per Year
Tuition Fee	\$1,793.75	\$7,175.00
Capital Levy	\$100.00	\$400.00
ICT Levy	\$46.25	\$185.00
Instrumental Music Hire Levy (if applicable)	\$53.50	\$214.00

YEAR 4

	Per Term	Per Year
Tuition Fee	\$2,057.75	\$8,231.00
Capital Levy	\$100.00	\$400.00
ICT Levy	\$46.25	\$185.00
Year 4 Camp	\$105.00	\$420.00
Instrumental Music Hire Levy (if applicable)	\$53.50	\$214.00

YEAR 5

	Per Term	Per Year
Tuition Fee	\$2,057.75	\$8,231.00
Capital Levy	\$100.00	\$400.00
ICT Levy	\$46.25	\$185.00
Year 5 Camp	\$100.00	\$400.00
Instrumental Music Hire Levy (if applicable)	\$53.50	\$214.00

YEAR 6

	Per Term	Per Year
Tuition Fee	\$2,057.75	\$8,231.00
Capital Levy	\$100.00	\$400.00
ICT Levy	\$46.25	\$185.00
Year 6 Camp	\$100.00	\$400.00
Instrumental Music Hire Levy (if applicable)	\$53.50	\$214.00

YEAR 7

	Per Term	Per Year
Tuition Fee	\$2,333.50	\$9,334.00
Capital Levy	\$100.00	\$400.00
ICT Levy	\$87.50	\$350.00
Year 7 Camp	\$110.00	\$440.00
Instrumental Music Hire Levy (if applicable)	\$69.00	\$276.00



YEAR 8

	Per Term	Per Year
Tuition Fee	\$2,333.50	\$9,334.00
Capital Levy	\$100.00	\$400.00
ICT Levy	\$87.50	\$350.00
Year 8 Camp	\$100.00	\$400.00
Instrumental Music Hire Levy (if applicable)	\$69.00	\$276.00

YEAR 9

	Per Term	Per Year
Tuition Fee	\$2,333.50	\$9,334.00
Capital Levy	\$100.00	\$400.00
ICT Levy	\$87.50	\$350.00
Year 9 Camp	\$178.75	\$715.00
Instrumental Music Hire Levy (if applicable)	\$69.00	\$276.00

YEAR 10

	Per Term	Per Year
Tuition Fee	\$2,753.50	\$11,014.00
Capital Levy	\$100.00	\$400.00
ICT Levy	\$87.50	\$350.00
Year 10 Camp	\$100.00	\$400.00
Instrumental Music Hire Levy (if applicable)	\$69.00	\$276.00

YEAR 11

	Per Term	Per Year
Tuition Fee	\$2,753.50	\$11,014.00
Capital Levy	\$100.00	\$400.00
ICT Levy	\$87.50	\$350.00
Year 11 Camp	\$125.00	\$500.00
Instrumental Music Hire Levy (if applicable)	\$69.00	\$276.00

YEAR 12 (charged over 3 terms)

	Per Term	Per Year
Tuition Fee	\$3,671.33	\$11,014.00
Capital Levy	\$133.34	\$400.00
ICT Levy	\$116.67	\$350.00
Instrumental Music Hire Levy (if applicable)	\$92.00	\$276.00



Tuition Fees do not include books, uniforms, and other compulsory expenses. You may be charged for excursions, incursions and tours. Some Co-Curricular activities such as music or sport also may incur additional charges. Details will be provided by the coordinator of the event or activity.

SIBLING DISCOUNTS

Sibling discounts apply to tuition only, and does not include Uniforms, Books, Music Consumables, Instrumental Music Hire Levy, Camps, ICT Levy, Capital Levy, Buses or any other charge from the College.

	Per Term	Per Year
Kindergarten – 2nd Child	\$41.20	\$164.80
Kindergarten – 3rd Child	\$82.40	\$329.60
Kindergarten – 4th Child +	\$128.75	\$515.00
Primary – 2nd Child	\$77.25	\$309.00
Primary – 3rd Child	\$149.35	\$597.40
Primary – 4th Child +	\$229.15	\$916.60
Secondary – 2nd Child	\$95.30	\$381.20
Secondary – 3rd Child	\$190.55	\$762.20
Secondary – 4th Child +	\$309.00	\$1,236.00

BEFORE AND AFTER COLLEGE CARE

Please refer to the ABCC Handbook for details of additional fees.

Before College Care	Morning Session	\$14.85
After College Care	Afternoon Session	\$23.10
	Non-Booked Fee	\$8.10
Vacation Care	Weekly Booked	\$285.00
	Daily Booked	\$62.40
	Casual	\$68.05
	Half Day	\$31.20
Administration Fee	Weekly charge for unpaid fees	\$25.00

ENROLMENT APPLICATION FEE

A non-refundable fee of \$100.00 is payable upon lodgement of an enrolment application form. This fee covers the administration costs associated with processing the application.

ENROLMENT CONFIRMATION FEE

A non-refundable fee of \$300.00 for each newly enrolled student is charged when parents accept an offer of enrolment at the College and sign the enrolment agreement. The enrolment confirmation fee confirms that place for the student at the College.



FAMILY ENROLMENT DEPOSIT

A non-refundable fee of \$300.00 is charged for the first student in each family, when accepting a place at the College. Subsequent siblings from the same family that are enrolled at the College are not charged this fee.

CAPITAL LEVY

The Capital Levy applies to all students and is not tax-deductible. Funds derived from the Levy are utilised by the College for the purpose of developing, replacing, upgrading and maintaining capital equipment and facilities.

ICT LEVY

The ICT Levy applies to all students in Prep to Year 12. The levy is primarily to provide resources to students. In addition, staffed help desks are provided on each campus where students can access 'on the spot' assistance with their device.

INSTRUMENTAL MUSIC HIRE LEVY

The Instrumental Music Levy is charged to students who hire an instrument from the College. The Levy represents the hire cost of the instrument only. Students that provide their own instrument are not charged the levy.

SCHOLARSHIPS, BURSARIES AND CONCESSIONS

Any Scholarship, Bursary or reduction in fees may be forfeited, and will become immediately due and payable where fees are not settled in full by the due date.

SIBLING DISCOUNTS

Acknowledging the cost burden for parents of more than one student at the College, we continue to offer sibling discounts. Please note however the eldest child concurrently attending will always be levied 100% of the standard fee, unless in receipt of a scholarship (and sibling discounts will not apply where one child is in receipt of a scholarship.)