



Vacation Care Booking Form

Vacation Period: Monday 23rd September – Friday 4th October
Last Day for Guarantee Bookings: **Monday 16th September**

Family Name: _____

Child/rens Name/s:

1: _____ Class: _____ 2: _____ Class: _____

3: _____ Class: _____ 4: _____ Class: _____

I wish my child/ren to attend the **Vacation Care** program on the following day/s:

PLEASE INDICATE WHICH CHILD/REN WILL BE ATTENDING EACH DAY BY MARKING THE APPROPRIATE BOX

	Monday	Tuesday	Wednesday	Thursday	Friday	Payment Due
Week 1	23 September	24 September	25 September	26 September	27 September	25 th September
Child	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
Week 2	30 September	1 October	2 October	3 October	4 October	2 nd October
Child	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	

If you would like to book you child/ren in for a half-day session during Vacation Care, please nominate the day/s and session you require below:

Date: _____ Session: Morning (until 12:30PM) / Afternoon (from 12:30PM)

Date: _____ Session: Morning (until 12:30PM) / Afternoon (from 12:30PM)

Date: _____ Session: Morning (until 12:30PM) / Afternoon (from 12:30PM)

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Date: _____ Session: Morning (until 12:30PM) / Afternoon (from 12:30PM)

Bookings are essential to ensure minimum staffing levels are met. Casual bookings must be made with 24 hours' notice the day before attendance. Cancellations strictly adhere to the Cancellation Policy. Places can be limited and cannot be guaranteed.

Parent/Guardian Signature: _____ Date: _____

Cost of Vacation Care

- Weekly (5 days in 1 week) (by BOOKING DUE DATE): **\$255.00 per child per week**
- Daily Rate (by BOOKING DUE DATE): **\$55.50 per child per day**
- Half Day Incursion rate (till 12.30 pm) (by BOOKING DUE DATE): **\$27.75 per child per morning or afternoon**
- Casual Day for booking not made by **BOOKING DATE** (17th June) **\$60.50 per child per every day**
- Administration Fee (for un-paid vacation care fees after PAYMENT due dates): **\$25.00 per child per week**

Office Use Only:

Date received: _____ By: _____ Date Processed: _____ By: _____

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Vacation Care Information

Bookings and Cancellation:

To guarantee a place at Vacation care, **bookings for September/October 2019 holidays** must be made no later than **Monday 16th September 2019**.

Bookings made after this date do not guarantee a place and will be charged at the casual rate of \$60.50 a day. Cancellations will only be accepted with **48 hours'** notice for children that are unwell or have a doctor's appointment. **No other cancellations will be accepted.** Excursions or activities must be paid unless the child is absent due to illness. Excursions will only be cancelled if another child is on the waiting list.

Half day sessions are available, however please note the following:

- Morning sessions conclude at 12:30PM. If your child/ren are collected after this time, a full day fee will be applied.
- Afternoon sessions begin from 12:30Pm. The Kiosk will not allow your child/ren to be signed in before this time. If you arrive before 12:30Pm and wish for your child/ren to be placed in care, a full day fee will be applied.

For Vacation Care children will need to bring:

- **A backpack** with a change of clothes (mishaps **do** happen, even to older children).
- **Morning tea, Lunch, and Afternoon tea.** We provide water to drink always. Please pack enough food for your child to have for both morning tea, lunch, and afternoon.

Children **do not** wear their College uniform during vacation care, but because of our Sun Safe Policy and Health and Safety Policy children are required to wear:

- **A sun safe hat** - bucket hat preferred (no caps).
- **Clothes suitable for outside physical activities** (No short skirts or short shorts, strappy tops or singlets) Warm winter clothes suggested.
- **Sneakers/joggers only** – slip on shoes, thongs, loose sandals are not safe when running and climbing.
- **HOWEVER:** slip on shoes, thongs, loose sandals are appropriate for Wet Water Play.

Electronic Equipment – All electronics including iPads, DS games and similar are **not allowed** during Vacation Care. Please keep electronics for home time.

Quiet activities will be provided for all children after lunch. This will be time for children to take a rest and revitalize for afternoon activities.

Our **Behaviour Policy** is the same as that during school hours. We always endeavour to keep a safe and a happy environment. Any child found deliberately hurting another child, putting the safety of others at risk or deliberately damaging property will be sent home from Vacation Care and not allowed to return.

Last day to book and guarantee a place for vacation care in the September/October holidays must be made no later than 16th September 2019.

Kind Regards,

Lauren Rixon - ABCC Nominated Supervisor



Activity Overview and Excursion Consents

Please be aware that every effort is made to follow the advertised program however, ABCC may have to alter or cancel activities due to circumstances beyond ABCC's control

Excursion bookings must be made one week prior to date of excursion

Kindergarten to Year 2 children do not leave the Junior Campus on excursions. Year 3 and older are taken from the Campus using transport provided by the College or an approved alternative.

The College buses are fitted with seatbelts. ABCC takes a first aid kit and mobile phones. ABCC staff child ratio is in accordance with Legislative requirements and a management approved risk assessment.

Parents are very welcome to accompany us on our excursions – please see Lauren Rixon for more information.

Medical Consent Form **MUST** be completed for all children participating in excursions. (Please see office staff if you require more than one Medical Consent Form.)

I give permission for my child/ren to attend & participate in the following excursions & activities. I confirm that by enrolling my child/ren to attend during a session I accept the ABCC policy which states it is compulsory for any child/ren attending a session to participate in the scheduled incursion or show. All excursions and incursions are compulsory, and children must attend or participate in those as per age group.

Please turn over and sign activity and excursion consents

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All ABCC

Date	Activity	
23/09/19 – 04/10/19 inclusive	Movies with a PG Rating Following the busy morning, children will have lunch and then all get together in the library (or KA classroom for EY ABCC) to watch a PG Rated movie. Movies included: Pokémon: Detective Pikachu Aladdin Toy Story 4 The Secret Life of Pets Please sign permission for your child to watch the movie.	Cost: Nil
		Requirements: Nil
		Signature:
24/09/19 27/09/19 30/09/19 03/10/19	Wheelie Day – Cycling Day Time: All Day Bring your bike and helmet. Wear closed shoes. No helmet—No play!!! <i>Risk Assessment Available in ABCC Office</i>	Cost: Nil
		Requirements: Must bring helmet & closed shoes.
		Signature:

Incursions

23/09/19	Monster Clay Pots Create you own monster using white raku clay. Artist Katie McErlean will be joining us to teach how to make these scary creates. Sessions begin from 9:30am.	Cost: \$15.00
		Requirements: Nil.
		Signature:
04/10/19	Science with Dr Joe Learn how you can become a scientist too with Dr Joe's amazing Inquiry Science show! See how asking questions, generating theories, and testing them with experiments are things that not only scientists do, but what you can do too! <i>Risk Assessment Available in ABCC Office</i>	Cost: \$20.00
		Requirements: closed in shoes.
		Signature: