



Vacation Care Booking Form

Vacation Period: Monday 9<sup>th</sup> December – Friday 20<sup>th</sup> December 2019

Last Day for Guaranteed Bookings: **Monday 2<sup>nd</sup> December 2019**

Family Name: \_\_\_\_\_

Child/rens Name/s:

1: \_\_\_\_\_ Class: \_\_\_\_\_ 2: \_\_\_\_\_ Class: \_\_\_\_\_

3: \_\_\_\_\_ Class: \_\_\_\_\_ 4: \_\_\_\_\_ Class: \_\_\_\_\_

I wish my child/ren to attend the **Vacation Care** program on the following day/s:

PLEASE INDICATE WHICH CHILD/REN WILL BE ATTENDING EACH DAY BY MARKING THE APPROPRIATE BOX

	Monday	Tuesday	Wednesday	Thursday	Friday	Payment Due
<b>Week 1</b>	9 December	10 December	11 December	12 December	13 December	11 December
<b>Child</b>	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
<b>Week 2</b>	16 December	17 December	18 December	19 December	20 December	18 December
<b>Child</b>	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	

If you would like to book you child/ren in for a half-day session during Vacation Care, please nominate the day/s and session you require below:

Date: \_\_\_\_\_ Session: Morning (until 12:30PM) / Afternoon (from 12:30PM)

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Date: \_\_\_\_\_ Session: Morning (until 12:30PM) / Afternoon (from 12:30PM)

**Bookings are essential to ensure minimum staffing levels are met. Casual bookings must be made with 24 hours' notice the day before attendance. Cancellations strictly adhere to the Cancellation Policy. Places can be limited and cannot be guaranteed.**

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Cost of Vacation Care**

- Weekly (5 days in 1 week) (by BOOKING DUE DATE): **\$255.00 per child per week**
- Daily Rate (by BOOKING DUE DATE): **\$55.50 per child per day**
- Half Day Incursion rate (till 12.30 pm) (by BOOKING DUE DATE): **\$27.75 per child per morning or afternoon**
- Casual Day for booking not made by **BOOKING DATE** (2<sup>nd</sup> December) **\$60.50 per child per every day**
- Administration Fee (for un-paid vacation care fees after PAYMENT due dates): **\$25.00 per child per week**

Office Use Only:

Date received: \_\_\_\_\_ By: \_\_\_\_\_ Date Processed: \_\_\_\_\_ By: \_\_\_\_\_

Kindergarten to Year 6 Springfield College Drive Springfield Q 4300 T +61 7 3818 5777 | F +61 7 3818 6688  
 Years 7 to 12 Springfield Greenbank Arterial Springfield Q 4300 T +61 7 3814 8100 | F +61 7 3814 8199  
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 FSAC Ltd t/a The Springfield Anglican College – CRICOS Registration Number 03658M



## Vacation Care Information

### Bookings and Cancellation:

To guarantee a place at Vacation care, **bookings for December 2019 holidays** must be made no later than **Monday 2<sup>nd</sup> December 2019**.

Bookings made after this date do not guarantee a place and will be charged at the casual rate of \$60.50 a day. Cancellations will only be accepted with **48 hours'** notice for children that are unwell or have a doctor's appointment. **No other cancellations will be accepted.** Excursions or activities must be paid unless the child is absent due to illness. Excursions will only be cancelled if another child is on the waiting list.

### Half day sessions are available, however please note the following:

- Morning sessions conclude at 12:30PM. If your child/ren are collected after this time, a full day fee will be applied.
- Afternoon sessions begin from 12:30Pm. The Kiosk will not allow your child/ren to be signed in before this time. If you arrive before 12:30Pm and wish for your child/ren to be placed in care, a full day fee will be applied.

### For Vacation Care children will need to bring:

- **A backpack** with a change of clothes (mishaps **do** happen, even to older children).
- **Morning tea, Lunch, and Afternoon tea.** We provide water to drink always. Please pack enough food for your child to have for both morning tea, lunch, and afternoon.

Children **do not** wear their College uniform during vacation care, but because of our Sun Safe Policy and Health and Safety Policy children are required to wear:

- **A sun safe hat** - bucket hat preferred (no caps).
- **Clothes suitable for outside physical activities** (No short skirts or short shorts, strappy tops or singlets)
- **Sneakers/joggers only** – slip on shoes, thongs, loose sandals are not safe when running and climbing.
- **HOWEVER:** slip on shoes, thongs, loose sandals are appropriate for Wet Water Play.

**Electronic Equipment** – All electronics including iPads, DS games and similar are **not allowed** during Vacation Care. Please keep electronics for home time.

Quiet activities will be provided for all children after lunch. This will be time for children to take a rest and revitalize for afternoon activities.

Our **Behaviour Policy** is the same as that during school hours. We always endeavour to keep a safe and a happy environment. Any child found deliberately hurting another child, putting the safety of others at risk or deliberately damaging property will be sent home from Vacation Care and not allowed to return.

**Last day to book and guarantee a place for vacation care in the December holidays must be made no later than 2<sup>nd</sup> December 2019.**

Kind Regards,

Dali Jovanovic - ABCC Nominated Supervisor



### Activity Overview and Excursion Consents

Please be aware that every effort is made to follow the advertised program however, ABCC may have to alter or cancel activities due to circumstances beyond ABCC's control

#### **Excursion bookings must be made one week prior to date of excursion**

Kindergarten to Year 2 children do not leave the Junior Campus on excursions. Year 3 and older are taken from the Campus using transport provided by the College or an approved alternative.

The College buses are fitted with seatbelts. ABCC takes a first aid kit and mobile phones. ABCC staff child ratio is in accordance with Legislative requirements and a management approved risk assessment.

Parents are very welcome to accompany us on our excursions – please see Dali Jovanovic for more information.

Medical Consent Form **MUST** be completed for all children participating in excursions. (Please see office staff if you require more than one Medical Consent Form.)

I give permission for my child/ren to attend & participate in the following excursions & activities. I confirm that by enrolling my child/ren to attend during a session I accept the ABCC policy which states it is compulsory for any child/ren attending a session to participate in the scheduled incursion or show. All excursions and incursions are compulsory, and children must attend or participate in those as per age group.

**Please turn over and sign activity and excursion consents**

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Office Use Only:

Date received: \_\_\_\_\_ By: \_\_\_\_\_ Date Processed: \_\_\_\_\_ By: \_\_\_\_\_

## All ABCC

Date	Activity	
09/12/19	<b>Movie: The Lion King (PG)</b>  Following the busy morning, children will have lunch and then all get together in the library (or KA classroom for EY ABCC) to watch a PG Rated movie.  <b>Movie:</b> <b>The Lion King (PG)</b>  Please sign permission for your child to watch the movie.	Cost: Nil
		Requirements: Nil
		Signature:
11/12/19 17/12/19	<b>Wheelie Day – Cycling Day</b> <b>Time:</b> All Day Bring your bike and helmet. Wear closed shoes. <b>No helmet—No play!!!</b>  <i>Risk Assessment Available in ABCC Office</i>	Cost: Nil
		Requirements: Must bring helmet & closed shoes.
		Signature:
10/12/19 19/12/19	<b>Wet Day – Water Play Fun</b> Children will join in water play. We will have lots of water balloon fun. Children are encouraged to bring their own water guns for play too. All games will be on the grass and children are asked to bring spare non-slip shoes to wear for water play.  <i>Risk Assessment Available in ABCC Office</i>	Cost: Nil
		Requirements: Boardies, rash shirt, towel, spare clothes & spare shoes, water gun, hat.
		Signature:

## Incursions for years Kindy-Year 2

12/12/19	<b>Old MacDonald Travelling Farms</b>  Children will enjoy presentation about animals, on how to care for them and what they eat. They will also have an opportunity to feed, groom, hold or pat baby animals such as lambs, kids, piglets, chickens, ducklings and more. Sessions begin from 10:00am.  <i>Risk Assessment Available in ABCC Office</i>	Cost: \$15.00
		Requirements: Nil.
		Signature:
18/12/19	<b>Super Steph the Elf Magic Show</b>  One of Brisbane's best kids' entertainers, Super Steph, will visit us and entertain the children with her Christmas Magic show. Show starts at 10:00am	Cost: \$15.00
		Requirements: closed in shoes.
		Signature:



### Excursions for Years 3 and above only:

<p><b>12.12.2019.</b></p>	<p><b>White Water World excursion – limited to 25 kids only</b>            White Water World, Dreamworld Pkwy, Coomera 4209  <b>Departing:</b> 10.00 am                      <b>Returning by:</b> 4.00 pm            Travelling by: FSAC Bus.  <b>Ratio: 1 staff : 5 students</b>  <b>Numbers limited to 25 kids only. Be quick to book and secure your place.</b>            Children will enjoy fun day at this great water theme park. Lots of water fun, slides and rides.            Bring morning tea, lunch, towel, sunscreen, spare clothes, boardies and rash shirt. Spending money is optional and children take full responsibility for it.            Any lost or stolen money is at child's own risk.</p> <p><i>Risk Assessment Available in ABCC Office</i></p>	<p><b>Cost:</b> \$30.00</p> <p><b>Requirements:</b>            Bring morning tea, lunch, afternoon tea, water bottle, boardies and rash shirt, towel, spare clothes, hat. <b>Spending money optional</b></p> <p><b>Signature:</b></p>			
<p><b>18.12.19.</b></p>	<p><b>Movies excursion – Orion Springfield Event Cinemas, to watch "Arctic Justice"</b>  <b>Rating: G Rated</b>  <b>Departing:</b> 9.30 am                      <b>Returning by:</b> 2:00 pm            Travelling by: FSAC Bus.                      <b>Ratio: 1 staff : 8 students</b>  <b>Numbers limited to 25 kids only. Be quick to book and secure your place.</b>  <b>Children will receive a small popcorn &amp; drink combo at the cinema.</b>            After the movie, we will stop at Orion Shopping Centre Food Court for lunch and drink / ice cream.            Return via same route and be back at TSAC ABCC by 2:00pm  <b>All children are asked to wear TSAC Sports Shirt.</b>            Bring morning tea, lunch, afternoon tea, hat and closed shoes. Spending money is optional, and children take full responsibility for it. Any lost or stolen money is at child's own risk.</p> <p><i>Risk Assessment Available in ABCC Office</i></p>	<p><b>Cost:</b> \$28.00</p> <p><b>Requirements:</b>            Wear <b>TSAC Sports Shirt</b>, hat, closed shoes, water bottle, Morning Tea, Lunch, Afternoon tea, or money to buy lunch at Orion.</p> <p><b>Signature:</b></p> <p><b>Please circle what drink you would like your child to receive at the movies:</b></p> <table border="1" data-bbox="994 1413 1399 1563"> <tr> <td data-bbox="994 1413 1126 1563"><b>Coke</b></td> <td data-bbox="1126 1413 1262 1563"><b>Sprite</b></td> <td data-bbox="1262 1413 1399 1563"><b>Water</b></td> </tr> </table>	<b>Coke</b>	<b>Sprite</b>	<b>Water</b>
<b>Coke</b>	<b>Sprite</b>	<b>Water</b>			



## The Springfield Anglican College ABCC Excursion Permission Form

We are going on an excursion to **The White Water World** on 12<sup>th</sup> December 2019.

The White Water World is located at Dreamworld Parkway, Coomera 4209. White Water World offers a variety of water fun activities, slides, swimming pools and much more. We will be travelling via a **FSAC Bus**, which does have seat belts.

We will be departing The Springfield Anglican College at 10.00 am and returning via the same route around 4.00 pm. Estimated travel time is 1 hour each way, totalling 2 hours travel time.

Our service is governed by strict regulations in regard to adult / child ratios. The Springfield Anglican College ABCC has conducted a Risk Assessment of the excursion and will be taking 1 supervising staff member for every 5 children. The number of children and names of staff attending the excursion will be displayed 24 hours prior to departure.

The children are required to bring morning tea, lunch, afternoon tea, water bottle, hat, enclosed shoes, boardies & rash shirt, towel and spare clothes. Children can bring spending money to purchase food or drinks but take full responsibility for any lost or stolen money.

**REMINDER:  
48 HOURS NOTICE IS REQUIRED FOR CANCELLATIONS FOR ALL VACATION CARE  
BOOKINGS.**

Charges for this activity will still apply, unless we are able to replace the child attending the excursion.

If you wish your child to participate, please complete the form below and return to ABCC as soon as possible as spaces are limited.

\_\_\_\_\_ ✂ \_\_\_\_\_ ✂ \_\_\_\_\_

I, \_\_\_\_\_ the parent/guardian of \_\_\_\_\_  
(Parent/Guardian Name) (Child's name)

give permission for my child to be included in the White Water World excursion on 12<sup>th</sup> December 2019, to Dreamworld Parkway, Coomera QLD 4209.

Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_



## The Springfield Anglican College ABCC Excursion Permission Form

We are going on an excursion to **The Event Cinema at Orion** on **18<sup>th</sup> December 2019**.

The Orion Event Cinema is located at the Orion Shopping Centre, 1 Main Street, Springfield Central 4300. We will be watching the **move Arctic Justice which is G Rated**. At the cinema, children will receive a small popcorn and a small drink combo. Children will also have an opportunity to go to a shopping centre food court for lunch. We will be travelling via a **FSAC Bus**, which does have seat belts.

We will be departing The Springfield Anglican College at 9:30 am and returning via the same route around 2.00 pm. Estimated travel time is 15 hour each way, totalling 30 minutes travel time.

Our service is governed by strict regulations in regard to adult / child ratios. The Springfield Anglican College ABCC has conducted a Risk Assessment of the excursion and will be taking 1 supervising staff member for every 8 children. The number of children and names of staff attending the excursion will be displayed 24 hours prior to departure.

The children are required to bring morning tea, lunch, afternoon tea, water bottle, hat, enclosed shoes, and are all asked to **wear TSAC Sports shirt**. Children can bring spending money to purchase food or drinks but take full responsibility for any lost or stolen money.

**REMINDER:  
48 HOURS NOTICE IS REQUIRED FOR CANCELLATIONS FOR ALL VACATION CARE  
BOOKINGS.**

Charges for this activity will still apply, unless we are able to replace the child attending the excursion.

If you wish your child to participate, please complete the form below and return to ABCC as soon as possible as spaces are limited.

\_\_\_\_\_ ✂ \_\_\_\_\_ ✂ \_\_\_\_\_

I, \_\_\_\_\_ the parent/guardian of \_\_\_\_\_  
(Parent/Guardian Name) (Child's name)

give permission for my child to be included in the Orion Event Cinema excursion on 18<sup>th</sup> December 2019, to Orion Shopping Centre, 1 Main Street, Springfield Central QLD 4300.

Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_



**The Springfield Anglican College ABCC**  
**Medical Consent Form**

This form is to be filled in by a Parent or Guardian of any student attending the off-campus activity, excursion or camp. The information contained herein is required by Medical Practitioners in the event of students requiring treatment.

Student's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: Home: \_\_\_\_\_

Mother's Work: \_\_\_\_\_ Mother's Mobile: \_\_\_\_\_

Father's Work: \_\_\_\_\_ Father's Mobile: \_\_\_\_\_

Name of Medical Insurance Fund: \_\_\_\_\_ Medicare Number: \_\_\_\_\_

Has your child had a tetanus booster in the last 12 months? Yes / No

**Does your son/daughter suffer from any of the following:**

(Please give full details including severity, medication, date of last attack, operation etc.)

Heart Problems \_\_\_\_\_

Respiratory Problems \_\_\_\_\_

Asthma \_\_\_\_\_

Other Respiratory Problems \_\_\_\_\_

Allergies to: Food \_\_\_\_\_ Drugs \_\_\_\_\_

Ointments \_\_\_\_\_ Other \_\_\_\_\_

Diabetes \_\_\_\_\_

Epilepsy \_\_\_\_\_

Blood Pressure \_\_\_\_\_ Bed Wetting \_\_\_\_\_

Recent Illness/Operations \_\_\_\_\_





Phobias \_\_\_\_\_

Other \_\_\_\_\_

### MEDICATION

Please give details of any medicines being taken by your child including dosage and frequency.

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**(All medication excluding asthma puffers must be handed to form teachers at the commencement of the camp. Regular medication procedures and expectations apply. All medication must be accompanied by a medication form and instructions signed by a medical practitioner.)**

I hereby authorize the Executive Principal of FSAC Ltd or his duly appointed representatives to obtain such medical attention as may be deemed necessary and I understand that I am responsible for the costs. I further authorize qualified medical practitioners to administer anaesthetic and blood transfusion if the necessity arises.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date