





# **Social Media House Rules**

These Social Media House Rules have been created for anyone who wishes to engage with The Springfield Anglican College (**TSAC**) through its social media platforms, to ensure that everyone feels safe to express their thoughts and opinions.

Please read the Social Media House Rules before sharing anything on TSAC's social media platforms.

#### Do.....

**Take Part in Celebrating** – TSAC's social media platforms exist to celebrate the achievements of students, staff and our community. We actively encourage members of TSAC's community to share and celebrate, to promote positivity and encourage inspiration.

**Keep it Friendly** - Be respectful of all members of TSAC's community. It is important that all activity on TSAC's social media platforms is celebratory, positive and reflective of TSAC's way – Teamwork, Success and Community.

**Keep it Fair -** We believe in inclusion, however content will be deleted if it violates the social media platform's Terms and Conditions or TSAC's Social Media House Rules.

**Keep it Just** - It is important to act in kindness and provide a friendly place for our community.

We review all content and reserve the right to delete any posts that we believe are spam, inappropriate, offensive, profane, harassing, abusive or contain external links – including comments pertaining to other schools, teachers, students, families, alumni or institutions.







#### Do not.....

Share your Personal Information, or that of Children - Not all information needs to be public - we believe in protecting the privacy of our community. We will never ask you to share your personal information over any social media platform that we engage in. Sometimes we may invite you to share some of your details via email (e.g. to continue a conversation person to person). You should only share information on TSAC's social media platforms that you are happy for the general public to see.

**Tag Children** - It is of the utmost importance that no students of the College are ever tagged on TSAC social media sites.

**Publish photographs** – No photographs containing images of students, staff, members of the College community or TSAC (including the College uniform or logo) are allowed to be published on TSAC social media sites unless published by the College's Director of Communications and Marketing or their delegate. All photographs published by TSAC are done so with care and with permission. In instances where students are named, it is done so in an appropriate manner with authorisation.

**Spread Viruses** - Our online community is built on safety and trust. Please do not upload or attach files that contain viruses, corrupted files, link baiting or any similar software programs that may damage the operation of another's computer.

**Be Unkind or Malicious** – TSAC's social media platforms aim to celebrate our College staff, students, alumni, and the greater College community. We will remove any posts that publish, distribute or disseminate any defamatory, infringing, obscene, indecent, misleading or unlawful material or information. In addition, please do not post unkind or malicious comments pertaining to other schools, teachers, students, families, alumni, community members or institutions. Posting in an unkind or malicious manner may result in you being blocked from contributing.

Please do not post anything that would violate Australian Laws or the Law of your country, state, province or city.

### **Vision, Mission and Values**

The Springfield Anglican College Vision, Missions and Values statement can be found in The Strategic Plan at https://tsac.qld.edu.au/about-us/strategic-plan-2022-2026/.







## **Third Party Posts**

Please understand that content posted to TSAC's social media platforms by third parties do not necessarily reflect the opinions, vision or values of TSAC, our staff, our students or our brand partners.

Please be respectful and remember that the web has a long memory. The uploading of photos or other material may embarrass or unduly influence future opinions.

Please treat all content published on TSAC's social media platforms as public and permanent.

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