UNIFORM ORDERING PROCEDURES SENIOR CAMPUS

• All orders can be made in person at the Uniform Shop Monday to Friday between 7:30-9:30am or 2:00-3:30pm

• Orders may be emailed through to the Uniform Shop and items purchased can be delivered to the Middle & Senior Campus each morning. Orders will need to be emailed through by 9:30am Monday-Friday for same day delivery. Email: uniformshop@tsac.qld.edu.au

• Orders may be placed over the phone and credit card payments made at the Uniform Shop. Items purchased can be delivered to the Middle & Senior Campus each morning. Orders will need to be phoned through by 9:00am Monday-Friday for same day delivery. Phone: 38185722

• Orders may be placed at Student Reception on the Middle & Senior Campus. Credit card details or cash will be needed at time of order. If order is placed before 9:30am delivery will be the same day.

• Exchanges can be made in person or through Student Reception. Advise staff at Student Reception what size is required and if organised before 9:30am a replacement will arrive the same day.

• Refunds can be requested either in person at the Uniform Shop or at Student Reception. If a refund is warranted it will be issued in the form of a Store credit to be used at the Uniform Shop.

**NO MONETARY REFUND WILL BE ISSUED.**

• Deposits for TAS sports can be made at the Uniform Shop or at Student Reception. If a deposit is made before 9:30am the item will be delivered the same day.

• Returning TAS sports uniforms can be made in person at the Uniform Shop or through Student Reception. Deposits will be returned to student (If done through Student Reception)